

Durbin, Durbin House
 Unit 5 Swallowfield way
 Hayes
 Middlesex
 UB3 1DQ
 United Kingdom

Tel: +44 (0) 20 8660 2220
 Fax: +44 (0) 20 8668 0751
 Email: cataloguesales@durbin.co.uk
 Web: www.DurbinGlobal.com



Internet Order Form

FAX to +44 (0)20 8668 0751

Durbin Quote or Reference No. (if applicable)
Durbin Account No./Former ECHO Account No. (if known)
Important: please read the terms and conditions of sale on back page before ordering. Please answer all questions in capitals. If not applicable indicate n/a.

Customer Reference/Order No.			
Order placed by:		Invoice to be paid by:	
Name: Address:		Name: Address:	
Tel No.	Fax No.	Tel No.	Fax No.
Email:		Email:	

Recipient Hospital/Clinic Address:		Consignee/Delivery Address (if different from Recipient)	
Name: Address:		Name: Address:	
Tel No.	Fax No.	Tel No.	Fax No.
Email:		Email:	

Payment details: please indicate one of the following:			
Please charge Durbin account:	Name:	No:	
Please find enclosed cheque in the sum of:	UK Sterling	US Dollars	Euro
Please charge my credit card as indicated below:	Yes	No	
Other: please give details, e.g. cash on collection/letter of credit			

Credit card payment only: please note, credit card payments will incur a 3% surcharge to cover bank charges			
Type of card (please indicate)	Visa	Mastercard	UK Maestro Eurocard (UK £ account)
Payment To: Durbin, Durbin House, Unit 5 Swallowfield Way, Hayes, Middlesex, UB3 1DQ, United Kingdom			
Credit card number:	Name		
Start Date:	/	Expiry Date:	/
Signature:		Date:	
Full postal address of card holder:			
Note: application for payment will not be made by Durbin PLC until the date of despatch.			

Despatch Instructions

Tick appropriate box within A, B, C, below	
A	UK Delivery (Proof of export will be required)
<input type="checkbox"/>	Collection
<input type="checkbox"/>	Post (Up to 2kg only)
<input type="checkbox"/>	Truck (Minimum charge £17.00)
Pack for transport by <input type="checkbox"/> Air <input type="checkbox"/> aeS <input type="checkbox"/>	
Date required by:	
<p>VAT exemption (UK charities only) I declare that payment is being made with funds provided entirely by a charity or voluntary contributions and I claim that the supply is eligible for relief from Value Added Tax under Group 16 Zero Rate Schedule to the Value Added Tax Act 1983</p> <p>Signature:</p> <p>Date:</p>	

Additional information complete appropriate boxes	
Are part shipments acceptable? (may be relevant in the event of unavoidable manufacturer delays)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is preshipment inspection required by the Government in the recipient country?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you require Durbin to arrange insurance?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you require a pro-forma invoice?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Notify party: (Clearing Agent)	
Name:	
Address:	
Tel No:	Fax No:
Email:	

B		EC Delivery	
<input type="checkbox"/>		Post	
<input type="checkbox"/>		Truck	
<input type="checkbox"/>		Airfreight	
<input type="checkbox"/>		Other	
Vat No. of EC Recipient			

For India Destination Covered By Indo/UK Agreement	
Recipient's registered address:	
Port of Entry	
Indo / UK Reg. No:	

C		Overseas Delivery (Non EC Countries)	
<input type="checkbox"/>		Datapost	
<input type="checkbox"/>		Parcel Post - Standard (Air)	
<input type="checkbox"/>		Parcel Post - Economy (Surface)	
<input type="checkbox"/>		Truck	
<input type="checkbox"/>		Airfreight/Airport	
<input type="checkbox"/>		Seafreight/Port	
		Courier: Recipients location address or telephone number required	

Special Label/Packing Instructions:	
Case Size Limit:	
Case Weight Limit:	
Other instructions:	

Notes	

Minimum order value: £100

Items are ordered in acceptance of Durbin's terms and conditions of sale. Customers may be held liable for additional costs arising from alteration or cancellation of an order.

Durbin Item Code	Description Of Product	Unit Size	Number Of Units	Unit Price	Total Value

If pharmaceuticals are included in this order

I declare that:

- (a) they are for use outside the EC
 - (b) the consignee guarantees not to distribute or sell them within the EC
 - (c) the consignee holds a pharmaceutical distributors licence
- Please delete (b) or (c) if not applicable (see Durbin's Terms & Conditions of Sale, Clause 2)

Signature:

Date:

Name:	
Position:	
Organisation:	
Authorised Signature:	
Date:	

Please ensure that you have read Durbin's terms and conditions of sale on the following page

DURBIN PLC TERMS AND CONDITIONS OF SALE

1. All goods are supplied on condition that they are consigned to the registered premises of a health-care user. All goods are subject to availability at the time of despatch.
2. All non-EC goods are supplied on strict condition that: a) the final recipient is located outside the European Community, and b) either the goods are directly exported by Durbin PLC to a destination outside the EC, or any recipient within the EC is the direct exporter of the goods and will not distribute or sell them to any third party in the EC. **This is a legal requirement and may not be waived under any circumstances.**
3. Durbin PLC reserves the right to vary the prices shown in Durbin's **Medical Supply Catalogue** as circumstances dictate. All orders are accepted on this basis unless otherwise agreed e.g. an order arising from a valid quotation.
4. Customers may be held liable for additional costs arising from alteration or cancellation of an order.
5. All prices include standard packing (unless otherwise specified) but not delivery, freight and insurance charges. Specialised packing for hazardous, keep cool or other items will normally result in an additional charge. **Hazardous items cannot be sent by postal or courier services.**
6. Goods exported outside the European Community are not subject to UK VAT. Where recipient's VAT number is shown on the order form, goods sent to EC countries will not be subject to UK VAT. If goods are collected or delivered within the UK, VAT will be chargeable.
7. Invoices are payable within 30 days. New customers will normally be expected to make payment with order.
8. Durbin PLC makes no representation as to the suitability of products for any particular purpose and any warranty or condition to that effect, expressed or implied by statute, common law, usage or otherwise, is hereby excluded.
9. No responsibility can be accepted by Durbin PLC for failure to deliver due to war, Act of God, strike, lock out, fire, storm, tempest, Government actions, riot, civil commotion or any circumstances beyond our control. Any claim for damage, shortage etc. must be notified to Durbin PLC in writing within 14 days of delivery. Non-arrival of goods must be notified to Durbin PLC within 14 days of expected date of arrival. Under no circumstances will Durbin's liability in respect of any order exceed an amount equal to the invoiced price of the goods.
10. **Customers are responsible for ensuring that goods ordered comply with local import regulations. Durbin PLC cannot be held liable for goods impounded, confiscated, destroyed or refused entry into any country through lack of compliance with regulations or failure to obtain an import licence or preshipment inspection.**

Where an import licence or preshipment inspection is required a proforma invoice can be supplied for this purpose.